



Financial Edge (FE) Instructions

Welcome to the CU Foundation's accounting system! Please report any issues or make suggestions to: accounting@cufund.org

You will need to **FIRST** log in to the following site to change your password:

<https://cufund-pwhelp.concoursehost.com/showLogin.cc>

SEE SEPARATE INSTRUCTIONS FOR PASSWORDS.

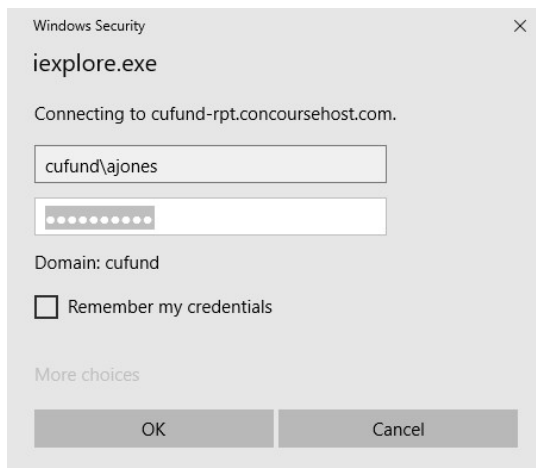
Once your password has been updated, **THEN** you can login to the following website for the reports:

<https://cufund-rpt.concoursehost.com/MainReport>

Note: Internet Explorer is the best browser for FE reporting.

In the first box, enter "cufund\" before your user name.

In the second box, enter your updated password.



Initial landing page for reports:

https://cufund-rpt.concoursehost.com/Reports/Pages/Report.aspx?ItemPath=%2fCL

File Edit View Favorites Tools Help

Home > CUF Front Page

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University of Colorado Foundation **Reports Main Page**

Logged in as: CUFUND\ajones

*****UPDATE: July 1, 2018*****

FY 19 Annual Distributions Have Been Made Available for Spending

The FY 2019 annual distributions were posted on July 1, 2018, and you can now view your endowment funds' FY 2019 available balances using the **reports below**. Visit <http://giving.cu.edu/fundmanager> for more information about the annual distributions and our Endowment Spending Policy.

For any other needs or questions, please contact Foundation Accounting at accounting@cufund.org.

Accounting Reports

- [Custom Compilation](#)
- [Endowment Summary](#)
- [Fund Lookup](#)
- [Fund Number Summary](#)
- [Gift Fund Statement](#)
- [Transaction Detail](#)

Administration

- [Manage your preferred funds](#)
- [User guide](#)
- [CU Foundation website](#)

AD Role Memberships


- Is a member of CUFund Remote Desktop Users
- Is a member of CU User

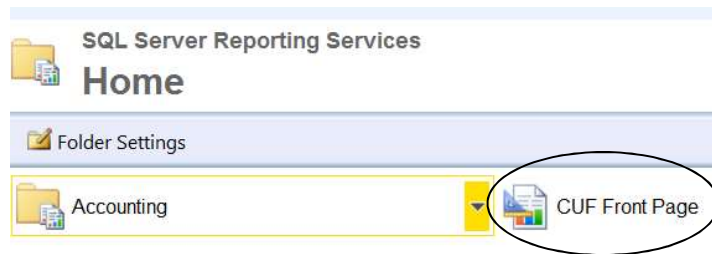
Basic navigation tips:

Note: Items in [blue text with underline](#) are links to other reports and can provide additional information.

To print: Export as PDF. The printer icon will work, but may not be formatted correctly. You can also export reports in other formats as shown here:

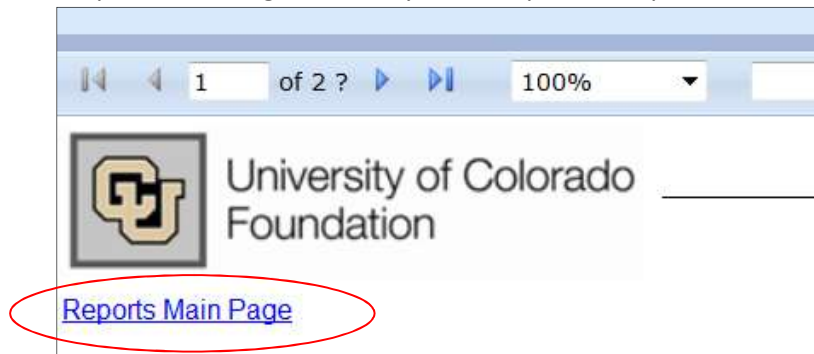


To go back: Use the standard back arrow  on your web browser or click on the appropriate link within a report. If you get to this page by mistake, just click on "CUF Front Page" to return to the Reports Main Page.



Use the built in links to return to prior reports or the Reports Main Page:

“Reports Main Page” is usually at the top left of reports.



To hide parameters (view more of a report on your screen): Use the small arrow button at the bottom of the parameters:

Report date: 10/31/2013
 School: 0, Alumni, Arts and Sciences, A
 Division: Leeds Building, Leeds Curriculum
 Report Type: Current Funds, Distribution Fu
 Purpose: Administration, Alumni, Athletic
 Order by: <Select a Value>
 Campus: 01-Boulder
 Department: AS - Anderson Language Tech
 Format for Excel?: True ☐ False ☒
 Fund Type: Current Expendable (2CE), Spe
 Display preferred funds only?: True ☐ False ☒

Preferred Funds:

From the “Reports Main Page”, Choose “Manage your preferred funds”.

Accounting Reports
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AD Role Memberships
 Is a member of CUFund Remote Desktop Users
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You can choose and change which gift funds you would like to see on certain summary reports. Simply search for the fund number you would like to add:

University of Colorado Foundation
[Reports Main Page](#)

Preferred Fund Maintenance
 Add or remove funds from your preferred list.
 As of: 11/2/2015

Preferred Funds	
Fund ID	Fund Name
0121278	Eng Management Program Remove
0123028	CU Public Interest Internship Remove
0123283	Entrepreneurship Program Fund Remove
0130047	CLSD Class of 1913 Schlpl Remove
0130205	Lockheed Martin Eng Mgmt Prog Remove
0151112	Singh Graduate Fellowship Fund Remove

Non-Preferred Funds	
Fund ID	Fund Name
0121001	Anthropology Department Add to preferred list
0121002	College of Arts and Sciences Add to preferred list
0121005	CLSD APS - Chair Add to preferred list
0121006	CLSD Minority Scholarship Add to preferred list
0121009	MCDB Academic Gifts Add to preferred list
0121010	Ecology and Evolutionary Bio Add to preferred list
0121016	Campello, R. Memorial Add to preferred list
0121018	Honors Program Fund Add to preferred list
0121019	Chemistry Department Add to preferred list
0121020	Classics Department Add to preferred list
0121022	Colorado Shakespeare Festival Add to preferred list

Then add to your list or remove as appropriate.

You will be able to use this list on other reports by just clicking a box for the “Display preferred funds only?” parameter.

The screenshot shows a web browser window with the URL <http://cufund-rpt.beyondnines.com/Reports/Pages/Report.aspx?ItemPath=%>. The page contains several filter fields:

- Report date: 11/2/2015
- Fund ID: (empty)
- School: Alumni, Architecture and Plannin
- Division: Conference on World Affairs, Le
- Purpose: 00 - Blank, A - Scholarships Onl
- Include closed funds?: <Select a Value>
- Speedtype: (empty)
- Campus: 01-Boulder, 02-Anschutz, 03-De
- Department: AS - Anderson Language Tech C
- Fund Type: Current Expendable (2CE), Spec
- Display preferred funds only?: Yes (highlighted with a red circle)

A "View Report" button is located on the right side of the form.

Navigation Tip:

Click in the blue space after each parameter selection. This will also limit the selections available in the next parameter.

Historical data is only currently available for FY13. Contact CU Foundation Accounting at accounting@cufund.org if you need additional help with history.

There is not a “logout” button or procedure. When you close your browser (completely - not just a tab), you will be logged out.

Reports:

Custom Compilation: Allows you run a list of funds with key data regardless of the fund type. This report is designed to mainly be exported to Excel. This report may be using your preferred funds. Information for endowed funds is presented on a single line in the report. This allows for all selected funds to be included in a single report.

Row	Fund Number	Speedtype	Fund Manager	Fund Name	Start Date	End Date
1	0321032	63476310	Sands, Deanna	Education School	06/30/1982	
2	0321049	63470616	Sands, Deanna	Barlow, T. Memorial Schlp Fund	06/30/1989	
3	0321189	63470617	Sands, Deanna	Meyers, R. W. Memorial Award	03/31/1992	
4	0321194	63426067	Sands, Deanna	Wright, L. "Golden Share" Mem	04/30/1992	
5	0321301	63455553	Sands, Deanna	School of Education Schlp Fund	04/19/1996	
6	0321462	63437770	Sands, Deanna	Lever For Change Project Fund	07/13/2000	
7	0321519	63470618	Sands, Deanna	Retired Faculty Schlp Fund	01/27/2003	

Navigation Tips:

You must choose whether to include the funds that have an end date. If a fund has been closed in the current fiscal year, there could be data in the activity columns on this report.

Note that the parameters work left to right. So click on your campus first, then click away on the blue space. The list of schools will be narrowed down to only those schools that relate to your campus. Then repeat this for department or divisions. To only run the report on Preferred Funds, just click True.

This report may be run from your preferred list of funds.

Endowment Summary: Summarizes key endowment balances.

Home > Accounting > Endowment Summary

Report date	6/30/2018	Campus	01-Boulder, 02-Anschutz, 03-D
School	Alumni, Architecture and Planni	Department	AS - Anderson Language Tech C
Division	Conference on World Affairs, Le	Fund Type	Distribution Cust Pure (3CP), Di
Purpose	00 - Blank, A - Scholarships On	Report Layout:	PDF
Ready to run? <input checked="" type="radio"/> True <input type="radio"/> False			

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University of Colorado
Foundation

Endowment Summary

As of: 6/30/2018

[Reports Main Page](#)

Campus/School/Fund	Reinvested Distributions	Principal Market Value	Principal Market and Reinv. Distribution	Pledges Receivable	Available Balance	YTD Transfers to CU	Current Year Distribution To Date	Next Year Distribution	Speed Type	Historical Gift Value
01-Boulder	15,074,952.85	640,500,740.32	655,575,693.17	20,537,595.58	49,741,159.64	21,467,103.28	19,986,776.00	20,789,193.60		
02-Anschutz	14,746,904.40	510,988,140.14	525,735,044.54	12,803,824.50	45,196,721.90	18,217,763.12	15,791,932.68	16,214,916.48		
03-Denver	643,902.48	38,310,632.39	38,954,534.87	11,262,689.04	3,818,374.87	945,334.40	1,160,061.95	1,271,120.79		
Architecture and Planning	56,667.65	2,325,338.95	2,382,006.60	33,586.64	251,612.24	42,806.98	65,709.01	79,982.99		
Arts and Sciences	70,305.13	2,836,043.88	2,906,349.01	48,100.00	267,803.87	80,557.61	87,343.01	92,085.08		
Business	1,426.46	18,452,900.80	18,454,327.26	3,130,834.80	1,805,157.32	348,537.31	520,433.26	573,815.70		
Chancellor	0.00	715,119.35	715,119.35	8,000,001.00	12,749.02	5,414.40	7,453.29	27,412.36		
College of Arts and Media	2,449.14	298,936.67	301,385.81	0.00	14,996.81	5,300.00	9,761.00	10,241.51		
Education	0.00	449,521.64	449,521.64	0.00	27,518.95	21,600.16	15,338.91	15,738.73		
Engineering	3,722.93	4,385,255.73	4,388,978.66	14,749.97	396,424.50	142,386.46	155,243.38	153,662.68		
Financial Aid	0.00	3,169,118.67	3,169,118.67	15,000.00	251,202.96	141,649.00	101,078.08	112,761.21		
Library	0.00	229,205.67	229,205.67	0.00	47,012.65	6,026.60	8,395.91	8,401.52		
School of Public Affairs	557.78	3,634,645.48	3,635,203.26	0.00	119,911.55	114,165.64	131,874.39	132,864.96		

Navigation Tips:

Use the +/- to roll detail up or down.


Endowments may be identified by either the principal or distribution fund number. Ex. 0150001 or 0130001 both identify the same endowment.

Fund Lookup: Allows you to search for funds by various parameters including the fund title and speedtype. The report provides basis information about funds, and you can also drill down to the gift fund statement directly from the results.

Home > Accounting > Fund Lookup Home | My Subscriptions | Help

Report date	8/14/2018	Campus	01-Boulder, 02-Anschutz, 03-D	View Report
School	Alumni, Architecture and Planning	Department	AS - Anderson Language Tech	
Division	Conference on World Affairs, Le	Fund Type	Current Expendable (2CE), Spe	
Purpose	00 - Blank, A - Scholarships On	Display preferred funds only?	No	
Include closed funds?	No	Only include alcohol funds?	No	
Speedtype		Fund ID		
Fund Name	ATLAS			

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 **Fund Lookup**

Produces a list of funds with summary information As of: 8/14/2018

[Reports Main Page](#)

ProjectID	Project Name	Speedtype	Campus	School	Department	Division
0122493	ATLAS Institute Building Fund	13469890	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0122732	ATLAS Director's Fund	13460748	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0122971	ATLAS Entertainment Fund	13467669	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0123052	ATLAS Speakers Series Fund	13473529	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0123518	ATLAS Boulder Digital Works Discretionary Fund	13400285	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0123519	ATLAS Boulder Digital Works Discretionary Fund - Entertainment	13400287	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)
0123601	ATLAS ICTD Masters Program Fund	13400534	01-Boulder	Engineering (ENG)	EN - ATLAS (13ATL)	N/A (00K)


Fund Number Summary: Use parameters to narrow down your list to a specific campus, school, department, etc.

Home > Accounting > Fund Number Summary

Report date	6/30/2018	Campus	01-Boulder
School	Business	Department	Leeds - MBA
Division	Leeds Fellowship, Leeds Operat	Format for Excel?	No
Report Type	Current Funds, Distribution Fun	Fund Type	Current Expendable (2CE), Spe
Purpose	00 - Blank, A - Scholarships On	Display preferred funds only?	No
Order by	Campus	Ready to run?	<input checked="" type="radio"/> True <input type="radio"/> False

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Multiple
Pages

 **University of Colorado Foundation**

Fund Number Summary - Current Funds

Produces a list of current funds with summary financial information.

[Reports Main Page](#) As of: 6/30/2018

Fund Number	Fund Name	Activity								Balances		
		Beginning Net Assets	Gifts	Pledge Revenues	Other Revenues	Transfers to CU	Other Expenses	Net Transfers	Ending Net Assets	Cash	Non-Cash Assets	Pledges
0121421	MBA Scholarship Fund	17,150	14,003	0	0	-23,129	0	0	8,025	525	0	7,500
0121951	MBA Programs Fund	14,477	5,875	0	0	-4,765	0	0	15,587	15,587	0	0
0125736	Grad Schlshp Fund (Puerner)	0	0	10,000	0	0	0	0	10,000	5,000	0	5,000
Fund Summary Total		31,627	19,878	10,000	0	-27,894	0	0	33,612	21,112	0	12,500

Excel export:

Fund Number Summary (1).xlsx [Protected View] - Excel

File Home Insert Page Layout Formulas Data Review View Developer Tell me what you want to do...

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

A1

University of Colorado Foundation

Fund Number Summary - Current Funds

Produces a list of current funds with summary financial information.

As of: 6/30/2018

[Reports Main Page](#)

Fund Number	Fund Name	Activity								Balances		
		Beginning Net Assets	Gifts	Pledge Revenues	Other Revenues	Transfers to CU	Other Expenses	Net Transfers	Ending Net Assets	Cash	Non-Cash Assets	Pledges
0121421	MBA Scholarship Fund	17,150	14,003	0	0	-23,129	0	0	8,025	525	0	7,500
0121951	MBA Programs Fund	14,477	5,875	0	0	-4,765	0	0	15,587	15,587	0	0
0125736	Grad Schslshp Fund (Puerner)	0	0	10,000	0	0	0	0	10,000	5,000	0	5,000
Fund Summary Total		31,627	19,878	10,000	0	-27,894	0	0	33,612	21,112	0	12,500

Sheet1 Sheet2 Sheet3 Sheet4 Sheet5 Sheet6

Navigation tips:

Fund number summaries will break by type of fund: Current, Distribution, and Principal. Use the page arrows to navigate to other pages.

When exporting to Excel, the 3 fund types will be on separate worksheets. Sheets 1, 3 and 5 contain the reports while Sheets 2, 4, and 6 have the report parameters.

Gift Fund Statement: Just type in the date and fund number to get a summarized report of your fund. You can drill down on individual accounts to get fiscal year activity.

Since the transaction reports behind each account code include the entire fiscal year, prior year activity is available by changing the date parameter on the report to the end of a prior fiscal year.

Home > Accounting > Gift Fund Statement

Report date: 6/30/2018 Fund ID: 0158065

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 University of Colorado Foundation

Gift Fund Statement

July 1, 2017 - June 30, 2018

[Reports Main Page](#) Executed on: 8/14/2018

Japanese Studies Scholarship Fund

Purpose: To provide scholarships and fellowships for students in Japanese language, Japanese culture, and modern Japanese history at the University of Colorado Boulder.

Open Date: 12/09/2009	SpeedType: 13400095	Purpose Code: Scholarships Only (A)
Close Date:	Endowment Min*: \$25,000	School: Arts and Sciences (AS)
Reinvest Date:	Signed Agreement*?	Department: AS - Center for Asian Studies (1CB)
Reinvest Amt: \$0	Alcohol Allowed?	Division: N/A (000)
Program Principal & Manager:	Oakes, Timothy; Not Available	Fund Type: Endow Cust Pure (5CP)
Comments:		

* For endowments opened after 2/1/05; transfers will not be made to the University until the gifts received meet the endowment minimum and a signed agreement exists.

Account	Account Title	Principal Fund	Distribution Fund
Next FY Distribution: \$9,104.60			
Balances			
10000 Cash		\$0.00	\$8,370.06
15000 LTIP-Gifts (Historical Gift Value)		\$189,962.07	\$0.00
15003 LTIP-Change in Market		\$61,102.24	\$0.00
Total Net Assets		\$251,064.31	\$8,370.06
Beginning Net Assets, July 1, 2017			
		\$237,036.07	\$14,288.67
Activity			
Activity			
_ LTIP Gains/Losses		\$25,284.03	\$0.00
40000 Gift Revenue		\$50.00	\$0.00
50100 Transfers to University		\$0.00	(\$15,000.00)
94100 Endowment Distribution Transfer		(\$9,081.39)	\$9,081.39
94200 Advancement Fee		(\$2,224.40)	\$0.00
Total Activity		\$14,028.24	(\$5,918.61)
Ending Net Assets, June 30, 2018		\$251,064.31	\$8,370.06

Transaction Detail: Allows you to search for detail transactions based on a variety of parameters. It is similar to the drill down report based on the account code on the Gift Fund Statement. However, this report can provide data across multiple fiscal years.

Home > Accounting > Gift Fund Statement - Transaction Detail

Start Date	7/1/2015	End Date	10/31/2015
Fund ID		Account Code	40000
Campus	01-Boulder, 02-Anschutz, 03-De	School	Alumni, Architecture and Plannin
Department	AS - Anderson Language Tech C	Division	Conference on World Affairs, Lei
Detail Type	Activity Detail	Include all account codes?	No

Navigation Tips:

You must enter either an account code (found on the Gift Fund Statement) or choose “Yes” in the “Include all account codes?” box.

You must also enter a value for “Detail Type”. The report will return either detailed transactions or a summary of the data by fund.

Please contact accounting@cufund.org if you have any questions.